

Standing Rules of the Metrolina Paralegal Association

Proposed by the Executive Board at a meeting held on April 14, 1987, and adopted at a meeting of the membership on May 13, 1987, and updated on April 11, 1990; January 9, 1991; March 10, 1993; November 12, 1997; March 30, 1999; May 8, 2004; May 14, 2009; April 14, 2011; April 12, 2012; and April 11, 2013

1. The annual dues for General Members in this Association shall be the sum of Sixty Dollars (\$60.00), payable July 1st and considered delinquent on August 15th of each year hereafter.
2. The annual dues for Associate Members in this Association shall be the sum of Forty Dollars (\$40.00), payable July 1st and considered delinquent on August 15th of each year hereafter.
3. The annual dues for Patron Members in this Association shall be the sum of Three Hundred Dollars (\$300.00).
4. A minimum of ten (10) meeting hours per year shall be devoted to programs contributing to the continuing education of the membership in areas pertaining to the profession.
5. A general member shall be considered in good standing and eligible to vote at any meeting if such member's dues have been paid in accordance with the provisions of the Bylaws and Standing Rules with regard to dues.
6. Checks drawn on the checking account of the Association shall require only one signature –that of either the President or the Treasurer.
7. Each new member accepted to membership by the Association may volunteer to be assigned to a Committee by the President.
8. Any expenses incurred by the members of this Association in the performance of their duties which are to be paid from this Association's treasury are to be submitted for payment to the Treasurer using an Expense Claim Form authorized by the Executive Board. All Committee expenses must be approved by their respective Committee Chair(s) prior to being submitted to the Treasurer for payment. Any expenses which will cause a Committee Chair to exceed his/her budget and/or any extraordinary non-budget expenses shall not be paid by the Treasurer without the prior approval of the Executive Board.
9. All monies received in the name of the Association by any member of the Association must be forwarded to the Treasurer within five (5) business days of the receipt of said monies by said member.